

# Weekly routine

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## 1 Trigger

Every week at the beginning of the (work) week.

## 2 Duration

5 days.

## 3 Steps

### 3.1 Start of week

- [Weekly planning](#)

### 3.2 Through the week

- [Daily routine](#)

### 3.3 End of week

- [Generate an end of week summary using LLMs \(LLM\)](#)
- [Weekly review](#)